



**CONSUMERFED**



**QUOTATION DOCUMENT FOR  
“RENEWAL AND PURCHASE OF  
SEQRITE ENDPOINT SECURITY  
LICENSE ”**

**Kerala State Co-operative Consumers’ Federation Ltd**  
Gandhinagar, Ernakulam, Kochi – 682 020

Tel: 2203507, 2203652, 3290220,3290223. Fax: 91-484-2203796

E-mail: [econsumerfed@gmail.com](mailto:econsumerfed@gmail.com); Website: [www.consumerfed.net](http://www.consumerfed.net)



Kerala State Co-operative Consumers' Federation Ltd.  
GANDHI NAGAR, ERNAKULAM, KOCHI-682 020  
TEL: 2203507, 2203652, 3290220, 3290223. FAX: 91-484-2,203796  
E-mail: econsumerfed@gmail.com, Website: www.consumerfed.net

**Quotation Document No: IT/SEQAR/2021-2022 dated 11.02.2022**

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Forwarding letter

(To be filled by the tendering party)

From

.....  
.....  
.....

To

The Managing Director  
Kerala State Co-operative Consumers' Federation Ltd  
Gandhinagar, Kochi – 682 020

Sir,

Sub: Quotation for Renewal and Purchase of Seqrite Endpoint Security  
Ref: Your Quotation Document No: IT/SEQAR/2021-2022 dated 11.02.2022

Sir,

We are submitting herewith our quotation for the Renewal and purchase of Seqrite Endpoint Security as specified in the tender form and as laid in quotation documents. We have read and understood all the terms and conditions of the tender. We agree to abide by these terms and conditions. Accordingly we are enclosing herewith our Earnest money deposits in the form Bank Guarantee/Bank draft no.....Dated.....for Rs ...../- (Rupees in words:.....drawn in Favour of Managing Director, Kerala State Co-operative Consumers' Federation Ltd for above mentioned requirements.

Yours faithfully,

Signature of Tenderer with seal

Place :

Date :

**Quotation Document No: IT/SEQAR/2021-2022 dated 11.02.2022**

**QUOTATION NOTICE**

Sealed quotations are invited for the Renewal of Seqrite Endpoint Security license 150 Nos and additional purchase of 202 Nos in Consumerfed. For Tender documents and details on specifications visit our website: [www.consumerfed.net](http://www.consumerfed.net). Quotations are to be received on or before 18.02.2022. Managing Director reserves the right to accept / reject the Tenders without assigning reason whatsoever.

Tender Document No: and Date	<b><u>IT/SEQAR/2021-2022 dated</u></b> <b><u>11.02.2022</u></b>
EMD Amount	5% of estimated value of rate quoted
Due date and time for receipt of Tender	18.02.2022 2 PM
Date and time for opening of Tender	18.0.2022 3 PM

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**Managing Director**

## **Detailed Terms & Conditions**

### **Earnest Money Deposit**

1. The party shall be required to deposit 5% Earnest Money of estimated value of rate quoted in Annexure "A" by way of Bank Draft/Fixed Deposit Receipt/Bank Guarantee drawn in favour of 'Managing Director, Kerala State Co-operative Consumers' Federation Ltd.'
2. The Tenderer may submit a request for treating the amount due to them from Consumerfed as Earnest Money Deposit and Consumerfed have full right to accept / reject the request. This request may be accompanied along the tender document by the tenderer.
3. EMD furnished by all unsuccessful tenderers shall be returned to them without any interest whatsoever, at the earliest after expiry of the final tender validity period but not later than 30 days after conclusion of the contract. EMD of the successful tenderer shall be returned, without any interest whatsoever, after receipt of performance security from it as called for in the contract.
4. The firms / institutions / Tenderers those who are exempted from Earnest Money Deposit should produce necessary government orders for the same.

### **Terms & Conditions**

1. The validity period of this tender is for 30 days.
2. The Party should submit the quotation for renewal license for 150nos and also new purchase of license for 202nos .
3. Acceptance of the tender constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight/a month after the acceptance of his tender furnish 5 per cent of the amount of the contract as

security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required. This security deposit shall be released on successful completion / execution of the order. The firms / institutions / Tenderers those who are exempted from Security Deposit should produce necessary government orders for the same.

4. Withdrawal from the tender after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Consumerfed reserves also the right to remove the defaulter's name from the list of suppliers of Consumerfed for the next two years.
5. Any Tender received after the time fixed on the due date is liable to be rejected.
6. The tenders shall be opened in the presence of the tenderers or his authorized representatives. The tenderers representative shall furnish the authorization letter of the concerned authority to participate in the tender.
7. No advance payments shall be made. Full payments will be made to the vendor after delivery and proper installation of the software
8. The rates quoted should be for delivery of the articles at the Head Office.
9. Installation, testing, commissioning of the software has to be carried out by Technical experts of the company/supplier up to the satisfaction of user department
10. The Vendor/ Party is liable to deliver onsite and remote technical support during the validity period of license without any failure .
11. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by Consumerfed.
12. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.

13. Any query kindly e-mail to [cfeditdivision@gmail.com](mailto:cfeditdivision@gmail.com) or fax to 0484-2203973 and mention in the subject "Quotation For Renewal and purchase of Antivirus".
14. Consumerfed does not bind itself to accept the lowest or any quotation. Managing Director, Consumerfed reserve the right to accept or reject any quotation in full or part, and to suspend this process and reject all tenders or part at any time prior to the award of contract.
15. Each page of the Tender Document shall be signed by person/s on behalf of the organization having necessary authorization/ Power of Attorney to do so.
16. The firm shall not take any advantage of any misinterpretation of the conditions in the tender notice due to typing or any other error and if any in doubt shall bring it to the notice of the Consumerfed authorities without delay. In case of any contradictions, only the printed rules and books should be followed and no claim for the misinterpretation shall be entertained.
17. This Tender / Request for Proposal (RFP) is not an offer by Consumerfed but an invitation for tenderers response. No contractual obligation whatsoever shall arise from the tender process

### **FORCE MAJEURE**

If the Maintenance Agency is unable to comply with the provision of the contract or creative delays due to reason of Force Majeure such as acts of god, acts of public enemy, acts of Government, fires, floods, earthquake, epidemics, restrictions, strikes and freight embargoes, the maintenance agency shall immediately inform Consumerfed in writing of his inability. The Consumerfed in receipt of such notice after certification if necessary, may agree to the same as may be reasonable but without prejudice to other terms and conditions of the contract

### **FORCE MAJEURE**

If the tenderer is unable to comply with the provision of the contract or creative delays due to reason of Force Majeure such as acts of god, acts of public enemy, acts of Government, fires, floods, earthquake, epidemics, restrictions, strikes the tenderer shall immediately inform Consumerfed in writing of his inability. The Consumerfed in receipt of such notice after certification if necessary, may agree to the same as may be reasonable but without prejudice to other terms and conditions of the contract

### **ARBITRATION**

If at any time, dispute or difference whatsoever arises between Managing Director, Consumerfed and the Maintenance Agency in connection with this contract, the same shall be settled amicably. In case both the parties are unable to resolve the dispute amicably, the same shall be referred as Arbitration case under KCS act and Rules.

### **JURISDICTION**

The jurisdiction for the purpose of settlement of any dispute or differences whatsoever in respect of or relating to or arising out of or in any way touching this contract or the terms and conditions there or the contraction/interpretation thereof shall be that of Ernakulam jurisdiction only.



**COST DETAILS AND VALIDITY:**

Prices quoted shall be in Indian Rupees, shall be firm and shall not be subject to exchange rate variations, fluctuations in price, Labour conditions and freights or any conditions whatsoever. The quoted Rate / Cost should be inclusive of all levies/ taxes like Service tax, GST, Educational cess, Sales Tax, Transportation, Customs, Excise, traveling charges etc, if any

**PENALTY FOR DEFAULT IN SERVICES:**

If the vendor fails to deliver the items within stipulated time, Consumerfed will impose a penalty of 1% of the order value for the late delivered items for each weeks delay or part thereof, subject to maximum of 5% of value of the late delivered items. In case the delay exceeds five weeks, Consumerfed reserves the right to cancel the order

**DELIVERY SCHEDULE:**

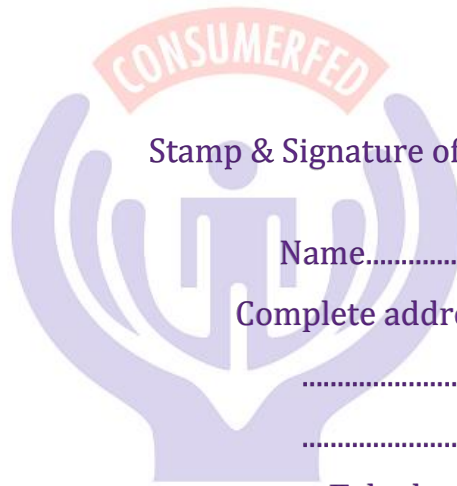
The contracted vendor shall ensure to deliver and renew the Seqrite Endpoint Security Antivirus of 150 nos and also 202 nos of additional new license within one week from receipt of Purchase Order with Original CD/DVD and License ( hard copy / soft copy of licence)

**CERTIFICATE OF ACCEPTANCE OF TERMS & CONDITIONS**

I/We have read and fully understood the terms & conditions as laid down above in respect of Quotation for Renewal and additional purchase of Seqrite Endpoint Security.

I/We agree to abide by the same.

I/We have signed all the pages of the Quotation Document Booklet as laid down.



Stamp & Signature of the authorized Signatory

Name.....

Complete address.....

.....

.....

Telephone & FAX Nos.....

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### ACCOMPANIMENTS WITH THE TENDER

Tenders shall be accompanied with the copy of following documents

- |  |          |
|--|----------|
| 1. Sales Tax/VAT Registration Certificate.                 | Yes / No |
| 2. PAN/TAN   | Yes / No |
| 3. Service Tax Registration Certificate.                   | Yes / No |
| 4. Certificate/Proof/Copy of work orders from references   | Yes / No |
| 5. Company Profile   | Yes / No |
| 6. Authorizing letter from Seqrite                         | Yes / No |
| 7. Earnest Money Deposit.                                  | Yes / No |
| 8. Quotation Document duly signed and sealed in all pages. | Yes / No |



**Annexure A**

**SEQRITE ENDPOINT SECURITY ANTIVIRUS SOFTWARE LICENSE**

**RATE TO BE QUOTED FOR**

<b>N o</b>	<b>Item</b>	<b>Quantity</b>	<b>Rate without Tax</b>	<b>Tax</b>	<b>Rate including Tax</b>
<b>1.</b>	Renewal of SEQRITE ENDPOINT SECURITY with 3 year validity	<b>150 Nos</b>			
<b>2.</b>	Additional License with 3 year validity	<b>202 Nos</b>			
<b>GRAND TOTAL</b>					

**GRAND TOTAL IN WORDS :**

**VALIDITY OF OFFER TO BE CLEARLY SPECIFIED HERE:**

**OTHER OFFERS / REMARKS OF THE TENDERER**

Seal and Signature

Date :